

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
November 13, 2008 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ruth Ann Wall, presiding officer, presided. No Board members were present.

Caroline Pruett and Jesstina Adelman appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim  
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney

**Participants**

- |   |   |
|---|---|
| 1. Mathew L. Gale<br>t/a SLG Contracting<br>File Number 2008-02825 (Disc.)<br>NO DECISION MADE    | Roland Williams - C<br>Althea Williams - C      |
| 2. New Birth Restore & Remodel Inc.<br>File Number 2008-01278 (Disc.)<br>NO DECISION MADE         | Denise Jones - C                                |
| 3. New Birth Restore & Remodel Inc.<br>File Number 2008-01345 (Disc.)<br>NO DECISION MADE         | None  |
| 4. Seon H. Shin<br>t/a Quest 1 Construction<br>File Number 2008-03266 (Disc.)<br>NO DECISION MADE | Beverly Anderson – C                            |
| 5. Elsie Sutterfield<br>t/a Sutter Homes<br>File Number 2007-03810 (Disc.)                        | Elsie Sutterfield – R<br>Dale Jensen – R's atty |

File Number 2007-03810 (Disc.)  
NO DECISION MADE

Dale Jensen – R's atty  
William Sutterfield – W

6. Richard G. Cooper  
t/a R & H Paving  
File Number 2008-03637 (Disc.)  
NO DECISION MADE

None

7. Joatmon, Inc.  
File Number 2009-01077 (Disc.)  
NO DECISION MADE

None

8. A to Z Patio & Deck Design, LLC  
File Number 2009-01271 (Disc.)  
NO DECISION MADE

None


10. Windows Direct of Winchester, LLC  
File Number 2009-01155 (Disc.)  
NO DECISION MADE

None

The meeting adjourned at 1:15 p.m.

#### BOARD FOR CONTRACTORS

  
Robert M. Kirby, Chairman

  
Jay DeBoer, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ruth Ann Wall
2. Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on November 13, 2008
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ruth Ann Wall  
Signature

11-13-08  
Date